

Mandan Park District

Special Meeting Board Minutes

July 29, 2021

The Board of Park Commissioners duly met in special session on Thursday, July 29, 2021, at Park District Administrative offices. Attendees were President Meschke, Commissioners, Froehlich, Hatzenbuhler (conference call), Arenz, and Mehlhoff. Director Higlin, Accounting Manager Welch, and Park Superintendent Fleck. Steve Burian from Burian & Associates was also present.

President Meschke called the meeting to order at 7:00am. President Meschke turned the meeting over to Director Higlin who explained at last week's budget retreat, the board approved paying off \$278,275 in current specials and refinancing the difference with Colliers. Today we need to approve the resolution to refinance \$1.18 million for a 10yr term. The refinance is estimated to save us \$265,950 pending on the final interest rate. Motion by Commissioner Mehlhoff and seconded by Commissioner Arenz to approve the Resolution for General Obligation Special Assessment Prepayment Bonds, Series 2021 in the amount of \$1,180,000. Motion passes 5-0.

Director Higlin provided an overview of the water intake project for the softball/baseball complex. The total cost of the project is \$754,160 and would be paid for by creating an improvement district special assessing the costs back to the park district. In order to create the improvement district, we need approval to proceed with Burian & Associates to design/bid the project and start the application process with the Corp of Engineers. President Meschke requested that we include a city water connection as a backup in case we have Heart River water level issues in the future. The cost to add on a water connection is estimated at \$55,000. Director Higlin asked if we could get this portion the project completed this fall so we can have a water source next spring as construction won't be completed until July 1, 2022. Steve from Burian & Associates stated that we can work on this and the permit application right away and start the city water connection pending contractor's availability. Director Higlin stated that it's under the \$250,000 bid requirement but would like multiple quotes to compare. Motion by Commissioner Arenz and seconded by Commissioner Froehlich to approve Burian & Associates to proceed in the amount of \$754,160 and to add on the city water connection estimated at \$55,000, with the city water addition to be paid from the capital improvement fund. Motion passes 5-0.

Director Higlin stated that in order to special assess the project back to the Park District we need to approve the Resolutions as presented. Motion by Commissioner Mehlhoff and seconded by Commissioner Arenz to approve the following:

- a) Resolution creating Park Improvement District No. 2021-1 and Directing Preparation of Engineer's Report for irrigation project for Mandan Softball Complex and Leo "Peanut" Stumpf & William "Bill" Zwarych Youth Baseball Complex located at 501 3rd Street SW, Mandan, ND.
- b) Resolution Approving the Burian & Associates Report in the amount of \$754,160 and Directing Preparation of Detailed Plans and Specifications.

- c) Resolution Relating to the Issuance of Bonds and Reimbursement of Certain Expenditures from the proceeds of subsequent issue of tax-exempt bonds no later than 60 days after making such expenditures and the bonds to be issued within 18 months after project is placed in service, but no longer than three years after the date the original expenditure was made.
- d) Petition for Improvement District with an estimated total of \$754,160 at the Mandan Softball Complex and Leo "Peanut" Stumpf & William "Bill" Zwarych Youth Baseball Complex located at 501 3rd Street SW, Mandan, ND.
- e) Notice of Public Hearing for Park District Improvement District No. 2021-1 to be held on September 13, 2021, for Mandan Softball Complex and Leo "Peanut" Stumpf & William "Bill" Zwarych Youth Baseball Complex located at 501 3rd Street SW, Mandan, ND for which improvements shall be assessed against Park District properties which assessment will thereafter be paid for through a general tax levied against all taxable properties in the Park District.

Motion passes 5-0.

Motion to adjourn at 7:30am by Vice President Arenz and seconded by Commissioner Mehlhoff.

Cole Higlin

Cole Higlin (Aug 11, 2021 10:06 CDT)

Cole Higlin

Clerk, Mandan Park District



Wade Meschke

President, Board of Park Commissioners









July 29 special irrigation SB BB

Final Audit Report

2021-08-11

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