

Mandan Park District
Board Meeting Minutes
May 14, 2018

The Board of Park Commissioners duly met in regular session on Monday, May 14, 2018 at Ed "Bosch" Froehlich Meeting Room, City Hall. Those present were President Arenz, Vice President Knoll, Commissioner's Meschke and Hatzenbuhler. Commissioner McPherson was absent.

President Arenz called the meeting to order at approximately 5:30 pm, CDT. President Arenz asked for approval of the minutes for the April 9, 2018 regular meeting. Motion was made by Commissioner Knoll, seconded by Commissioner Meschke. Motion passes 4-0.

Public Communication:

No one appeared.

Unfinished Business:

Item # 1: Memorial Ballpark Update: Damian Huetll; Mandan Baseball Club (MBC) President stated that ytd fundraising is currently at \$746,000 and we have applied for grants over \$1 million. Director Higlin provided an update of the April 27, 2018 bid opening for Memorial Ballpark. The overall cost if we were to accept all base bids and alternates including architect/engineering fees would be a grand total of \$3.1 million. The design committee recommended to make cuts to the bids in the following:

The recommendation is to award Northwest Contracting for the following items:

• Base Bid 2 with the exception of removing the canopies:		\$1,197,767.17 (need to deduct \$300K)
• Accept Alternate 2 A	1 st Base Fence Removal in the amount of	\$ 2,072.97
• Accept Alternate 2C	stadium seats in the amount of	\$ 15,934.36
• Accept Alternate 2 D	Concrete behind 3 rd base dugouts	\$ 6,818.74
• Base Bid 3	Electric Systems in the amount of	\$ 26,940.00
• Base Bid 4	Custom Aire in the amount of	<u>\$ 61,120.00</u>
	SUBTOTAL:	\$1,010,653.24
	A & E Fees:	\$ 250,000.00
	Contingency:	<u>\$ 101,065.32</u>
	GC Grand Total:	<u>\$1,361,718.56</u>

Director Higlin updated the financing in place currently, Mandan Park District \$750,000, \$500,000 MBC, and a pledge of \$1 million from the MBC for fundraising. Mr. Huetll stated that the MBC would be bringing \$1.5 million loan to the table and would like the Park District to match or at least consider increasing their contribution to \$1 million.

Commissioner Meschke said that he is comfortable increase our contribution from \$750,000 to \$1 million. Commissioner Knoll was unsure along with Commissioner Hatzenbuhler. President Arenz stated that he could support contributing \$1 million towards the project and MBC makes up the difference for any shortfall.

Stan Scott questioned where other user groups contribute more than the Park District. The field is not safe today.

Ken Clousten supports the project and explained how the American Legion funded the ballpark for many years, unfortunately the Legion Club is no longer active.

Jaci Hall is the person responsible for the grant writing. A lot of the grants are specific for synthetic turf fields which means we potentially have a higher rate of return on grants.

Commissioner Meschke made a motion to increase our funding to \$1 million, decrease our contingency to 5%, MBC sign the financial agreement, and redesign the canopies in order to get accurate savings. President Arenz asked twice for a motion, motion failed.

Attorney Ruff stated that Commissioner Meshke motion does not commit the Park District to any contract or that the project will move forward. The motion allows Director Higlin to get the necessary information in order to make a motion to approve the project at a future date.

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New Business:

Item 1: Director Higlin presented a food truck permit that the Leadership Team approved to control access on park district property. The permit allows us to communicate with Custer District Health and to make sure they follow our district exclusive beverage contract. Motion by Commissioner Hatzenbuhler, seconded by Commissioner Knoll to approve the food truck permit as presented. Motion passes 4-0.

Item 2: 2019 Budget sheets have been returned from Department Managers. Portfolio Budget meetings will take place in June and our annual retreat will be in July.

Staff Reports:

None.

Authorization of payment of the monthly bills. Motion was made by Commissioner Knoll seconded by Commissioner Hatzenbuhler. Motion passes 4-0.

MANDAN PARK DISTRICT

05/17/18 4:10 PM

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***Check Summary Register©**

May 2018

Name	Check Date	Check Amt	
11000 STARION FINANCIAL			
Paid Chk# 041733	ADVANCED MECHANICAL	5/15/2018	\$715.46 HVAC MAINTENACE
Paid Chk# 041734	AVI SYSTEMS	5/15/2018	\$13,340.11 SOUND AND SYSTEM
Paid Chk# 041735	BAUER CONCRETE INC	5/15/2018	\$2,950.00 REAPIR FOUNTAIN CONCRETE
Paid Chk# 041736	BIS-MAN CONVENTION AND	5/15/2018	\$80.00 CVB ANNUAL MEETING
Paid Chk# 041737	BISMARCK PARKS AND	5/15/2018	\$3,664.72 TURF CHALK FOR BALL FIELDS
Paid Chk# 041738	BISMARCK YOUTH BASEBALL	5/15/2018	\$1,700.00 CAL RIPKEN TEAM ENTRY
Paid Chk# 041739	BOBS CUSTOM SERVICES INC	5/15/2018	\$3,170.00 ELECTRICAL UPDATES TO PW MAINT
Paid Chk# 041740	BSN SPORTS	5/15/2018	\$2,089.41 CATCHERS GEAR
Paid Chk# 041741	CENTRAL MECHANICAL IN	5/15/2018	\$140.00 ASA RENOVATION HEAT EXCHANGE I
Paid Chk# 041742	CORPORATE CLEAN, LLC	5/15/2018	\$300.00 CLEANING FEES MISSED IN 2017
Paid Chk# 041743	DAKOTA STAR GYMNASTICS	5/15/2018	\$1,630.32 Jan-Apr Health Ins Reimb
Paid Chk# 041744	DENNY'S ELECTRIC LLC	5/15/2018	\$12,232.92 ASA RENO
Paid Chk# 041745	DOG WASTE DEPOT	5/15/2018	\$375.96 DOG WASTE ROLL BAGS
Paid Chk# 041746	ECO FACILITY SERVICES	5/15/2018	\$425.00 MONTHLY CLEANING
Paid Chk# 041747	NAOMI ERDAHL	5/15/2018	\$35.39 REIMB. BSB MEETING BREAKFAST
Paid Chk# 041748	GREAT PLAINS SECURITY	5/15/2018	\$480.00 SYSTEM MONITORING
Paid Chk# 041749	HOPFAUF CUSTOM BUILDERS	5/15/2018	\$7,400.00 SOCCER IMPROVEMENTS
Paid Chk# 041750	ICON ARCHITECTURAL GROUP	5/15/2018	\$6,595.50 ASA RENOVATION
Paid Chk# 041751	INNOVATIVE OFFICE	5/15/2018	\$47.91 ADMIN SUPPLIES-
Paid Chk# 041752	J.T. FIRE, LLC	5/15/2018	\$122.00 fire suppression service
Paid Chk# 041753	KADRMAS LEE & JACKSON INC	5/15/2018	\$94,700.00 mem ballpark RENOV
Paid Chk# 041754	KELSCH KELSCH RUFF & KRANDA	5/15/2018	\$675.00 LEGAL FEES
Paid Chk# 041755	KK BOLD	5/15/2018	\$570.00 WEBSITE MAINTENACE
Paid Chk# 041756	MANDAN KIWANIS	5/15/2018	\$15.00 MAYORS BREAKFAST
Paid Chk# 041757	MANDAN PROGRESS	5/15/2018	\$100.00 MPO DUES
Paid Chk# 041758	MANDAN PUBLIC SCHOOLS	5/15/2018	\$30.00 SCHOOL BULLETINS
Paid Chk# 041759	MARTINSON, KELLY	5/15/2018	\$18.00 CDL LICENSE TEST
Paid Chk# 041760	MATTSON, ELMER	5/15/2018	\$800.00 TOOLS PURCHASE
Paid Chk# 041761	ND SAFETY COUNCIL	5/15/2018	\$2,085.99 AED SUPPLIES
Paid Chk# 041762	NDACO	5/15/2018	\$5,345.80 CABLE
Paid Chk# 041763	NORTHERN IMPROVEMENT CO	5/15/2018	\$3,705.00 RR IMPROVEMENTS WATER FALL DEM
Paid Chk# 041764	NORTHERN TROPHY &	5/15/2018	\$731.14 VB SHIRTS
Paid Chk# 041765	NORTHWEST CONTRACTING	5/15/2018	\$182,107.82 CURRENT PAYMENT DUE ASA RENO

Paid Chk# 041766	NOTHERN CUSTOMS SERVICES	5/15/2018	\$330.00	DASHERBOARD HARDWARE
Paid Chk# 041767	NOVA FIRE PROTECTION INC	5/15/2018	\$550.00	FIRE PUMP WET SYSTEM PROPOSAL
Paid Chk# 041768	PEPSI BEVERAGES COMPANY	5/15/2018	\$3,040.80	POP PURCHASE
Paid Chk# 041769	PETTY CASH	5/15/2018	\$5,600.00	RR STARTING CASH
Paid Chk# 041770	PITNEY BOWES RESERVE	5/15/2018	\$500.00	PRE PAY POSTAGE ACCOUNT
Paid Chk# 041771	PRAXAIR	5/15/2018	\$86.99	CHEMICALS
Paid Chk# 041772	PREBLE MEDICAL SERVICES	5/15/2018	\$150.00	DRUG TESTING NEW EMPLOYEE
Paid Chk# 041773	PRESTIGE FLAG	5/15/2018	\$3,030.77	FLAG STICKS
Paid Chk# 041774	R & R SPECIALTIES INC	5/15/2018	\$1,625.90	PAINT
Paid Chk# 041775	RED RIVER REFRIGERATION	5/15/2018	\$150.00	COMPRESSOR-FILL OIL
Paid Chk# 041776	RIVARDS TURF AND FORAGE	5/15/2018	\$11,326.85	FERTILIZER
Paid Chk# 041777	ROTO ROOTER SEWER & DRAIN	5/15/2018	\$275.00	ICE SOFTBALL HOUSE
Paid Chk# 041778	RUNNINGS SUPPLY INC	5/15/2018	\$4.49	CHARGED TO ACCOUNT
Paid Chk# 041779	NICOLE SCHERR	5/15/2018	\$64.77	MILEAGE
Paid Chk# 041780	SIGN PRO	5/15/2018	\$43.58	office sign
Paid Chk# 041781	SPIFFY BIFFS	5/15/2018	\$20.00	SERVICE TO PW
Paid Chk# 041782	ST. ALEXIUS MEDICAL CENTER	5/15/2018	\$250.00	JAN -MARCH EAP
Paid Chk# 041783	STEINS INC	5/15/2018	\$4,731.29	RR IMPROVEMENTS KAIVAC
Paid Chk# 041784	TRANSTRASH	5/15/2018	\$240.00	SC TRASH
Paid Chk# 041785	TUBE PRO INC	5/15/2018	\$1,977.00	TUBES FOR WATERPARK
Paid Chk# 041786	VERMONT SYSTEMS INC	5/15/2018	\$972.00	ADDITIONAL MONTHLY USERS
Paid Chk# 041787	WARRENS LOCKS AND KEYS	5/15/2018	\$20.00	duplicate keys
Paid Chk# 041788	YAMAHA MOTOR FINANCE	5/15/2018	\$60,139.66	lease agreement 7516141
	Total Checks		\$443,507.55	

5/4/18 Payroll \$49,959.49
5/18/18 Payroll \$56,502.56

US Bank \$22,713.46

Motion to adjourn the meeting was at approximately 6:55pm. Motion made by Vice President Knoll, seconded by Commissioner Hatzenbuhler. Motion passes.

Cole Higlin
Clerk, Mandan Park District

Jason Arenz
President, Board of Park Commissioner