

Mandan Park District
Board Meeting Minutes
March 12, 2018

The Board of Park Commissioners duly met in regular session on Monday, February 12, 2017 at Ed "Bosch" Froehlich Meeting Room, City Hall. Those present were President Arenz, Vice President Knoll, and Commissioner McPherson. Commissioner Meschke and Hatzenbuhler were absent.

President Arenz called the meeting to order at approximately 5:30 pm, CDT. President Arenz asked for approval of the minutes for the February 12, 2018 regular meeting. Motion was made by Commissioner Knoll, seconded by Commissioner McPherson. Motion passes 3-0.

Public Communication:

No one came forward to speak.

Unfinished Business:

Item # 1: Update on following construction projects:

- a) The Sports Complex Locker Room Building is currently on schedule, with a completion of mid-April. Director Higlin presented the \$21,000 change order to rotate all of the vents in both ice arenas. The vents were blowing cold air over the seating areas and should have been pointed over the ice arena. Director Higlin also shared that the U of Mary hockey ice rental contract has been signed including their 2018-2019 schedule.
- b) All Seasons Arena has all of the basketball and volleyball standards installed. The wood floor and synthetic flooring is being installed. It will take 5 weeks to complete the install of the flooring and then it needs to settle for 7 days before striping can take place. The substantial completion date is scheduled for April 27. Recreation Manager Erdahl presented proposed rental rates for the All Seasons Arena. The purpose of the rates to determine who the Park Commissioner's approve charging to use the facility. Director Higlin stated it's similar to the Sports Complex where all groups outside of the joint powers agreement with the school would be required to pay a fee to use the facility. President Arenz requested to table the item to next month in order to hear from the absent Commissioners and get a better understanding of who may want to use the facility.
- c) Memorial Ballpark fundraising was updated by Baseball Club President Damian Huettl. Mr. Huettl stated that they are currently \$800,000 short of their fundraising goal. Commissioner Knoll asked Director Higlin what happens when we open bids and funding isn't in place on April 27, 2018? Director Higlin stated that we will have two options once we know the exact bid numbers, either cut portions of the project or the baseball club finances a larger portion of the project. Mr. Huettl stated that the baseball club has researched with local financial institutions about financing the entire project with the exception of the Park Districts contribution. Attorney Ruff said that as long as proceeds are transferred to the Park District to make the payments for construction, there would be no concern. This would eliminate any debt liability to the Park District and completely be the baseball club responsibility. Mr. Huettl asked the Park Commissioners to approve a funding request from the Mandan Visitors Fund in the amount of \$100,000. Motion by Vice President Knoll and seconded by Commissioner McPherson to request \$100,000 from the Visitors Fund. Motion passes 3-0

New Business:

Item # 1 Discussion on HA Kautzman Park long range plan.

Director Higlin reminded the Park Commissioners that citizens had come before the board in August 2017 to discuss making improvements to the park. It was decided to revisit the topic in March and provide staff with direction. President Arenz stated that we have a lot of project in place and with spring facilities getting ready to fire up, it made sense to add this to our annual July budget retreat. Director Higlin asked if we could demo the basketball and tennis courts as time allows with the District Maintenance Dept. Commissioner McPherson motion to approve demolition of tennis and basketball courts this fall, seconded by Vice President Knoll. Motion passes 3-0.

Item # 2: Approval of W.M. Bauknecht Playground bids:

Park Superintendent Fleck presented a summary of three bids for the playground equipment. Recommendation is to award Dakota Playground in the amount of \$45,000. Park Superintendent Fleck had budgeted \$65,000, the remaining funds will be used to address engineered fiber, curbing, and ASA sidewalks. Motion by Commissioner Knoll seconded by Commissioner McPherson to approve Dakota Playground in the amount of \$45,000. Motion passes 3-0.

Staff Reports:

Director Higlin stated that the Mandan Girls Soccer Booster Club would like to also request \$10,000 from the Visitors Fund. Motion by Commissioner Knoll and seconded by Commissioner McPherson to requested \$10,000 from the Visitors Fund for the DCP Soccer Complex improvements. Motion passes 3-0.

Authorization of payment of the monthly bills. Motion was made by Commissioner Knoll seconded by Commissioner McPherson. Motion passes 3-0.

MANDAN PARK DISTRICT

*Check Summary Register©
March 2018

Name	Check Date	Check Amt
Paid Chk# 041626	BROWN AND SAENGER \$113.93	3/13/2018 INK
Paid Chk# 041627	CENTRAL MECHANICAL IN \$19,129.90	3/13/2018 asa reno
Paid Chk# 041628	DENNYS ELECTRIC LLC \$6,278.10	3/13/2018 ASA RENO
Paid Chk# 041629	ECO FACILITY SERVICES \$675.00	3/13/2018 ADMIN CLEANING
Paid Chk# 041630	HR COLLABORATIVE \$600.00	3/13/2018 REG FEES
Paid Chk# 041631	JERRYS CPO INSTRUCTION \$300.00	3/13/2018 CASEY REGISTRATION
Paid Chk# 041632	JLG ARCHITECTS \$930.60	3/13/2018 SPORT COMPLEX
Paid Chk# 041633	KADRMAS LEE & JACKSON INC \$34,800.00	3/13/2018 MEMORIAL BALLPARK
Paid Chk# 041634	CURTIS KADRMAS \$45.00	3/13/2018 SWIM LESSON FEES REIMBURSEMENT
Paid Chk# 041635	KELSCH KELSCH RUFF & KRAN \$212.50	3/13/2018 LEGAL FEES
Paid Chk# 041636	KK BOLD \$270.00	3/13/2018 WEBSITE UPDATES
Paid Chk# 041637	LILLIS ELECTRIC INC \$345.00	3/13/2018 MEM BALLPARK RENO
Paid Chk# 041638	MANDAN PROGRESS ORGANIZA	3/13/2018 \$75.00 MPO
Paid Chk# 041639	MANDAN PUBLIC SCHOOLS \$60.00	3/13/2018 SCHOOL BULLETINS
Paid Chk# 041640	MOST DEPENDABLE FOUNTAIN \$2,135.00	3/13/2018 EZ WM GREEN FURNISHING
Paid Chk# 041641	NDACO RESOURCES GROUP IN	3/13/2018

	\$4,124.10	MONTHLY BILLING FOR APRIL
Paid Chk# 041642	NORTHWEST CONTRACTING IN	3/13/2018
	\$268,186.98	ASA RENO
Paid Chk# 041643	PLUNKETTS PEST CONTROL	3/13/2018
	\$163.77	PEST CONTROL PROGRAM
Paid Chk# 041644	NICOLE SCHERR	3/13/2018
	\$53.04	MILEAGE
Paid Chk# 041645	STEINS INC	3/13/2018
	\$741.98	FOAM
Paid Chk# 041646	TERRACON CONSULTANTS	3/13/2018
	\$5,100.00	BALL PARK RENO
Paid Chk# 041647	BISMARCK TRIBUNE	3/13/2018
	\$100.00	ADS
Paid Chk# 041648	TRANSTRASH	3/13/2018
	\$240.00	GARBAGE
Paid Chk# 041649	USA SOFTBALL INC	3/13/2018
	\$312.00	TOURN USA FFEEES
Paid Chk# 041650	WEIGEL, KENDRA	3/13/2018
	\$57.17	MILEAGE
Paid Chk# 041651	WORKFORCE SAFETY AND INS	3/13/2018
	\$10,417.03	PREMIUM

3/09/18 Payroll	\$45,808.71
3/23/18 Payroll	\$45,056.17
US Bank	\$9,844.01

Motion to adjourn the meeting was at approximately 6:32pm. Motion made by Vice President Knoll, seconded by Commissioner McPherson. Motion passes.

Cole Higlin
Clerk, Mandan Park District

Jason Arenz
President, Board of Park Commissioner