

Mandan Park District
Board Meeting Minutes
June 9, 2018

The Board of Park Commissioners duly met in regular session on Monday, May 14, 2018 at Ed "Bosch" Froehlich Meeting Room, City Hall. Those present were President Arenz, Vice President Knoll, Commissioner's Meschke and Hatzenbuhler. Commissioner McPherson was absent.

President Arenz called the meeting to order at approximately 5:30 pm, CDT. President Arenz asked for approval of the minutes for the May 11, 2018 regular meeting. Motion was made by Commissioner Knoll, seconded by Commissioner Meschke. Motion passes 4-0.

Public Communication:

No one appeared.

Unfinished Business:

Item # 1: Memorial Ballpark Update: Damian Huettl; Mandan Baseball Club (MBC) President stated that ytd fundraising is currently at \$875,000 and we have applied for grants over \$1 million. Director Higlin provided an update of the bid summary and deductions that have been made in the last 30 days to get the project in our \$2.5 million budget. Brad Krogstad; KLJ presented the new bid figures which is now \$2,489,142. In order to get the budget in line, we had to eliminate the canopies and reduction of base stone under the turf with a 5% contingency. In order to move forward, we have to approve the original bid and submit change orders with the recommend deductions. Damian Huettl; MBC President stated that they have financing in place and approved. Commissioner Hatzenbuhler asked Mr. Huettl if he is comfortable assuming the liability of overages that may exceed contingency. Mr. Huettl stated that the MBC is comfortable and hope to continue fundraising and put the canopies back into the project. Commissioner Hatzenbuhler confirmed that the canopies can no longer be added in the future. Mr. Krogstad stated that we have about a month to determine if we can add them into the overall project. Commissioner Knoll asked if July 9 is still the start date, Director Higlin stated that we may have the project pushed back a few weeks due to the five weeks that we have delayed the decision to proceed. Commissioner Meschke stated that the contractor has been good to work with and have found savings with other projects.

Motion by Commissioner Knoll to approve the bids in the amount of \$2,752,630 with deductions of \$250,940.00, to Northwest Contracting, Custom Aire \$61,120, and Electric Systems \$26,940 seconded by Commissioner Mescke. Commissioner Hatzenbuhler requested to amend the motion to include a maintenance fee for baseball similar to all the user groups that use park facilities. The amendment failed. Original motion passed 3-1 with Commissioner Hatzenbuhler voting no.

Item # 2: All Seasons Arena construction summary tabled

Item # 3: Sports Complex Update: Dave Frueh; Sports Complex Facility Manager updated the board on the bleacher pad project on the east side of the football field is complete. Mandan Public School will be relocating the Faris Field bleachers to the Sports Complex the last week of June or first week of July. Summer Ice is going well along with our compressors for our inaugural season of summer ice.

Facility Manager Frueh requested approval to award Legendary Solutions LLC for adult beverages to be sold during U of Mary hockey games and mens tournaments. The Park District would receive 10% of gross sales up to \$5,000 and 15% of gross sales above \$5,000. NDIRF was contacted and recommended a contract is developed to include a clear indemnification clause, additional insured, and specific limit requirement.

Motion by Commissioner Hatzenbuhler, seconded by Commissioner Knoll to approve Legendary SOLutions LLC to sell adult beverages at the Starion Sports Complex for U of Mary and Mens hockey games; including a 10% of gross sales up to \$5,000 in sales and 15% if they exceed \$5,000 in gross sales. Motion passes 4-0.

New Business:

Item 1: Lynelle from Haga Kommer presented the 2017 audit with a clean opinion and congratulated the Park District for another year of meeting revenue goals and keeping expenses in line. Director Higlin stated that the audit committee included Commissioner Meschke, VP Knoll, Accounting Manager Teri Welch, and Director Higlin. The committee recommendation is to approve the 2017 audit. Motion by VP Knoll and seconded by Commissioner Hatzenbuhler, motion passes 4-0.

Item 2: Laura Pitcher presented information for the need of additional tennis amenities for the Mandan/Bismarck communities along with awareness to the Park Commissioners. Commissioner thanked the tennis community for thanking them to come forward with the tennis needs. We can discuss this at our annual retreat. Commissioner Hatzenbuhler asked if Bismarck Parks and Mandan Parks could share the costs, Laura Pitcher stated that it would be difficult to share property taxes in one another's communities. Vice President Knoll asked how fundraising would be handled, Laura Pitcher stated that it would have to be two separate fundraisers. President Arenz stated that the land down south would be available as a potential site. We would be looking to the user groups to assist in fundraising or taking out a loan for the project. Commissioner Meschke stated the need for more tennis courts for tournaments or rec/leagues. Laura Pitcher stated that during the winter practice time is only available after 8:30pm at Capital Racquet Center.

Authorization of payment of the monthly bills. Motion was made by Commissioner Knoll seconded by Commissioner Hatzenbuhler. Motion passes 4-0.

MANDAN PARK DISTRICT

***Check Summary Register©**

June 2018

Name	Check Date	Check Amt
11000 STARION FINANCIAL		
Paid Chk# 041797 ABRASIVES INC	6/12/2018	\$2,791.23 SAND - MM
Paid Chk# 041798 BOBS CUSTOM SERVICES INC	6/12/2018	\$185.00 OFFICE ELECTRICAL UPDATES-PW
Paid Chk# 041799 BSN SPORTS	6/12/2018	\$4,479.13 BSB PANTS
Paid Chk# 041800 CENTRAL MECHANICAL IN	6/12/2018	\$6,982.42 ASA RENO PMT 8
Paid Chk# 041801 DAKOTA FENCE	6/12/2018	\$10,847.00 Soccer goal backstops
Paid Chk# 041802 DAKOTA FIRE STATION	6/12/2018	\$453.20 ANNUAL INSPECTION SOCCER COMPL
Paid Chk# 041803 DAKOTA STAR GYMNASTICS	6/12/2018	\$407.58 REIMB MAY HEALTH INS
Paid Chk# 041804 DENNYS ELECTRIC LLC	6/12/2018	\$4,471.54 ASA RENO PMT 9
Paid Chk# 041805 DIRK PLUMBING & HEATING INC	6/12/2018	\$25,105.84 RR RESTROOMS SHOWER
Paid Chk# 041806 ECO FACILITY SERVICES	6/12/2018	\$375.00 MONTHLY CLEANING SERVICES
Paid Chk# 041807 ELECTRO WATCHMAN INC	6/12/2018	\$150.00 REPAIR RR CASH CAMERA
Paid Chk# 041808 FERGUSON WATERWORKS	6/12/2018	\$462.90 IRRIGATION PARTS-PW
Paid Chk# 041809 GREAT PLAINS SECURITY	6/12/2018	\$240.00 MONTHLY MONITORING-PW
Paid Chk# 041810 HAAG SIGNS, INC	6/12/2018	\$192.00 SIGNS FOR RAGING RIVERS
Paid Chk# 041811 HAWKINS INC	6/12/2018	\$6,771.08 CHEMICALS FOR RR
Paid Chk# 041812 ICON ARCHITECTURAL GROUP	6/12/2018	\$1,978.65 ASA RENO
Paid Chk# 041813 INNOVATIVE OFFICE	6/12/2018	\$147.06 CLIPBOARDS
Paid Chk# 041814 KELSCH KELSCH RUFF & KRANDA	6/12/2018	\$610.00 LEGAL FEES
Paid Chk# 041815 MAGNETSIGNS BISMARCK	6/12/2018	\$198.41 MAY RENTAL RR AD
Paid Chk# 041816 MANDAN PUBLIC SCHOOLS	6/12/2018	\$32,147.68 SCHOOL DIST SHARE 50% OF 1ST Y
Paid Chk# 041817 NDACO	6/12/2018	\$2,109.70 PATCH CABLE-SSC
Paid Chk# 041818 NORTHERN TROPHY &	6/12/2018	\$3,700.48 MIDGETS BSB SHIRTS
Paid Chk# 041819 NORTHWEST CONTRACTING	6/12/2018	\$142,493.13 ASA RENO SCHOOL CHANGE ORDER
Paid Chk# 041820 PACIFIC SOUND & VIDEO	6/12/2018	\$114.00 RCA HEAPHONES-RR
Paid Chk# 041821 PEPSI BEVERAGES COMPANY	6/12/2018	\$6,657.53 POP BEVERAGES-RR
Paid Chk# 041822 PIONEER ATHLETICS	6/12/2018	\$3,132.00 LINE PAINT
Paid Chk# 041823 RIVARDS TURF AND FORAGE	6/12/2018	\$628.66 FERTILIZER-MM
Paid Chk# 041824 RONS APPLIANCE AND REPAIR	6/12/2018	\$163.00 ICE MACHINE REPAIR THERMOSTAT
Paid Chk# 041825 NICOLE SCHERR	6/12/2018	\$84.15 MILEAGE-MAC
Paid Chk# 041826 SPIFFY BIFFS	6/12/2018	\$190.00 PORT TOILETS-MM

Paid Chk# 041827	STEINS INC	6/12/2018	\$362.49	URINAL SCREENS-SSC
Paid Chk# 041828	SUPER ROOTER	6/12/2018	\$535.00	CLEAN FLOOR DRAIN-RR
Paid Chk# 041829	US FOOD SERVICES INC	6/12/2018	\$6,172.31	RR FOOD SUPPLY
Paid Chk# 041830	WINFIELD SOLUTIONS LLC	6/12/2018	\$1,088.03	HERBICIDE-MM
Paid Chk# 041831	ZANDER BODY SHOP	6/12/2018	\$586.25	DOOR REPAIR
Total Checks			\$267,012.45	

6/1/18 Payroll	\$ 59,995.30
6/15/18 Payroll	\$102,024.68
US Bank	\$ 33,985.86

Motion to adjourn the meeting was at approximately 6:40pm. Motion made by Vice President Knoll, seconded by Commissioner Hatzenbuhler. Motion passes.

 Cole Higlin
 Clerk, Mandan Park District

 Jason Arenz
 President, Board of Park Commissioner