

Mandan Park District
Board Meeting Minutes
July 9, 2018

The Board of Park Commissioners duly met in regular session on Monday, July 9, 2018 at Ed "Bosch" Froehlich Meeting Room, City Hall. Those present were President Arenz, Vice President Knoll, Commissioner's Meschke, Mehlhoff, and Hatzenbuhler.

President Meschke called the meeting to order at approximately 5:30 pm, CDT. President Meschke asked for approval of the minutes for the May 11, 2018 regular meeting. Motion was made by Commissioner Arenz, seconded by Commissioner Hatzenbuhler. Motion passes 5-0.

Public Communication:

No one appeared.

Unfinished Business:

Item # 1: Memorial Ballpark Update: Director Higlin presented the notice to proceed for construction. Director Higlin presented a summary from NWC \$2,250,000, with a deduct of \$113,442 Custom Aire \$61,120 Electric Systems \$26,940. We reduces the subgrade stone from 6 inches to 5 inches per engineer recommendation. The first base canopy was approved by the design team and the the outfield logo was removed per the donor. The notice proceed is a \$2.5 million construction budget which includes all fees and a \$73,000 contingency. Park District staff are responsible for the items that were removed from the construction budget to keep the project in line with available funding. Director Higlin requested direction on items exceeding our allotted outside of contingency. President Meschke recommended a \$10,000 for Director Higlin to make decision throughout the construction. Once contingency dollars are spent, Director Higlin stated that he would bring all items before the board for approval. Vice President Arenz recommended that the Baseball Club should be able to approve any overages and determine how we will proceed. Commissioner Mehlhoff questioned the agreement stating that the contractor could make more than one submittal a month for payment. Attorney Ruff stated that the Park District only pays bills once a month. Motion by Commissioner Arenz and seconded by Commissioner Knoll to proceed as presented. Motion passes 5-0.

New Business:

Item 1: Froelich Land Company negotiations has been tabled until the annual retreat.

Item 2: Update on 19th Street Trail improvements. The City of Mandan has secured a grant for a multipurpose trail from Ft. Lincoln School west to Macedonia. The local share would be shared between City, School, and Park District which is estimated at \$40,000. Director Higlin recommended our one third is contingent on all three parties participating in the extension of 19th Street Trail to Hwy 6 pending grant funding. Discussions were tabled until July 18 retreat.

Authorization of payment of the monthly bills. Motion was made by Vice President Arenz seconded by Commissioner Mehlhoff, Motion passes 5-0.

MANDAN PARK DISTRICT

***Check Summary Register©**

July 2018

Name	Check Date	Check Amt
11000 STARION FINANCIAL		
Paid Chk# 041847 BAUER CONCRETE INC	7/10/2018	\$13,150.00 LIONS PARK CONCRETE REPAIRS
Paid Chk# 041848 BIS-MAN BASEBALL UMPIRES	7/10/2018	\$200.00 UMPIRE SCHEDULING

Paid Chk# 041849	BSN SPORTS	7/10/2018	\$6,999.42	5 PITCHING MACHINES, HELMETS
Paid Chk# 041850	BULLINGER TREE SERVICE	7/10/2018	\$75.00	REMOVE ASH TREE
Paid Chk# 041851	CAPITAL CITY RESTAURANT	7/10/2018	\$2,622.00	RR FREEZER
Paid Chk# 041852	CENTRAL MECHANICAL IN	7/10/2018	\$17,809.78	FILTERS-SSC
Paid Chk# 041853	CENTURY LINK	7/10/2018	\$102.91	BSB PHONE INTERNET
Paid Chk# 041854	DAKOTA FIRE STATION	7/10/2018	\$329.90	EAGLES LEGION DCP PARK EXTINGU
Paid Chk# 041855	DAKOTA REFRIGERATION	7/10/2018	\$500.75	FREEZER MAINTENANCE-RR
Paid Chk# 041856	DAKOTA SCREEN ARTS INC	7/10/2018	\$1,005.00	PERFORMANCE CAPS-BSB
Paid Chk# 041857	DAKOTA STAR GYMNASTICS	7/10/2018	\$407.58	JUNE BCBS HEALTH INS REIMBURSM
Paid Chk# 041858	DEAN FOODS NORTH CENTRAL	7/10/2018	\$1,290.43	SMAC FOOD SUPPLY
Paid Chk# 041859	DENNYS ELECTRIC LLC	7/10/2018	\$18,481.81	ASA RENO-ELEC PYMT 10
Paid Chk# 041860	DEUCES WILD	7/10/2018	\$450.00	SOFTBALL COMPLEX SEPTIC TANK
Paid Chk# 041861	DEVILS LAKE PARK BOARD	7/10/2018	\$150.00	STATE BSB 12 YEAR OLD TOURNEY
Paid Chk# 041862	DIRK PLUMBING & HEATING INC	7/10/2018	\$90.00	WORK DONE AT RR KIDDIE POOL BO
Paid Chk# 041863	NAOMI ERDAHL	7/10/2018	\$210.14	MILEAGE TO PROGRAMS-ASA
Paid Chk# 041864	FARGO YOUTH BSB	7/10/2018	\$150.00	11 YEAR OLD BSB STATE TOURNEY
Paid Chk# 041865	FERGUSON WATERWORKS	7/10/2018	\$579.78	IRRIGATION PARTS-PW
Paid Chk# 041866	FETZER ELECTRIC	7/10/2018	\$743.90	WIRED ACTUATORS-SSC
Paid Chk# 041867	GRAND FORKS PARK DISTRICT	7/10/2018	\$150.00	10 YR LD STATE BSB TOURNEY ENT
Paid Chk# 041868	GRONDAHL RECREATION	7/10/2018	\$4,975.00	ASA PICNIC TABLES
Paid Chk# 041869	HAAG SIGNS, INC	7/10/2018	\$253.00	ASA DECAL, SPORTS COMPLEX SIGN
Paid Chk# 041870	HAGA KOMMER CPAS	7/10/2018	\$13,050.00	2017 AUDIT FEES
Paid Chk# 041871	HAWKINS INC	7/10/2018	\$8,856.99	RR CHEMICALS
Paid Chk# 041872	HOOTER & SCOOTER	7/10/2018	\$2,445.00	CART RENTALS BOBCAT EVENT-PW
Paid Chk# 041873	HOPFAUF CUSTOM BUILDERS	7/10/2018	\$37,782.00	PROGRESS BILLING-CROW'S NEST-S
Paid Chk# 041874	HUBER, JESSICA	7/10/2018	\$35.00	REFUND SHELTER RENTAL
Paid Chk# 041875	INDIGO SIGNWORKS INC	7/10/2018	\$363.50	HOCKEY CLUB ADVERTISEMENT
Paid Chk# 041876	INNOVATIVE OFFICE	7/10/2018	\$51.94	OFFICE SUPPLIES, PENS-ADMIN
Paid Chk# 041877	JOHS, CASEY	7/10/2018	\$115.33	MILEAGE-MAQC
Paid Chk# 041878	KELSCH KELSCH RUFF & KRANDA	7/10/2018	\$299.00	LEGAL FEES
Paid Chk# 041879	KIMS APPLIANCE SERVICE INC	7/10/2018	\$420.30	VALVE REPAIR IN FRYER-RR
Paid Chk# 041880	KK BOLD	7/10/2018	\$3,030.00	DOWNLOAD SCHEDULES OFF WEBSITE
Paid Chk# 041881	KOTTSICK, CHARLES	7/10/2018	\$30.00	SHELTER RENTAL REFUND
Paid Chk# 041882	MANN SIGNS INC	7/10/2018	\$4,865.00	CAPITAL OUTLAY EMC SIGNS
Paid Chk# 041883	MARKS HEATING & COOLING	7/10/2018	\$2,900.00	ICE MACHINE INSTALL-MM
Paid Chk# 041884	MARKWED EXCAVATING INC	7/10/2018	\$3,280.11	FIRE HYDRANT BY COLD STOAGE RE
Paid Chk# 041885	MCQUADE DISTRIBUTING	7/10/2018	\$200.00	MCQUADE SOFTBALL AD-RR
Paid Chk# 041886	MILLER, NATHAN	7/10/2018	\$550.00	REIMBURSE FP COORDINATOR PD EN
Paid Chk# 041887	NORTH DAKOTA GOLF	7/10/2018	\$1,615.00	2018 NDGA ASSOCIATION DUES-PW
Paid Chk# 041888	NORTH DAKOTA LEAGUE OF	7/10/2018	\$585.00	NDLC ANNUAL DUES
Paid Chk# 041889	NDACO RESOURCES GROUP INC	7/10/2018	\$2,094.10	AUGUST COMPUTER FEES-ADMIN
Paid Chk# 041890	NORTHERN TROPHY &	7/10/2018	\$3,495.80	SMAC SHIRTS
Paid Chk# 041891	NORTHWEST CONTRACTING	7/10/2018	\$41,917.20	FINAL PAYMENT LOCKER ROOM SSC
Paid Chk# 041892	PEPSI BEVERAGES COMPANY	7/10/2018	\$11,123.11	POP BEVERAGES-RR
Paid Chk# 041893	PETTY CASH	7/10/2018	\$500.00	GATE PETTY CASH FOR 9 YR OLD S
Paid Chk# 041894	PHYNE PHOTOGRAPHY	7/10/2018	\$79.00	COMMISSIONER MEHLOFF PROFESSIO
Paid Chk# 041895	PLAISTED COMPANIES INC	7/10/2018	\$1,704.54	SAND-PW
Paid Chk# 041896	RED RIVER REFRIGERATION	7/10/2018	\$9,794.20	GENERAL MAINTENANCE ON COMPRES
Paid Chk# 041897	RIVARDS TURF AND FORAGE	7/10/2018	\$2,171.81	FERTILIZER-SSC
Paid Chk# 041898	SAMMONS, CASEY	7/10/2018	\$157.81	INSTALL GLASS FOR BROKEN CAR W
Paid Chk# 041899	NICOLE SCHERR	7/10/2018	\$15.30	MILEAGE-SMAC
Paid Chk# 041900	SP&E	7/10/2018	\$15,526.05	ASA EQUIPMENT BLEACHERS
Paid Chk# 041901	SPIFFY BIFFS	7/10/2018	\$30.00	FAST PITCH TOILET
Paid Chk# 041902	STEINS INC	7/10/2018	\$111.14	BOWL CLEANER-SSC
Paid Chk# 041903	THE PRINTERS INC	7/10/2018	\$350.00	SCORE CARDS MM
Paid Chk# 041904	UNIVERSAL ATHLETIC SERVICE	7/10/2018	\$5,674.00	2 KWIK SOCCER GOALS-SOCCER COM
Paid Chk# 041905	US FOOD SERVICES INC	7/10/2018	\$19,811.84	FOOD PURCHASE SUPPLY-RR
Paid Chk# 041906	USA SOFTBALL OF ND	7/10/2018	\$1,040.95	ENTRY FEE FOR STATE TOURNEY FO
Paid Chk# 041907	WARRENS LOCKS AND KEYS	7/10/2018	\$79.00	KEY FOR LOCKER RM BLDG-SSC
Total Checks			\$266,876.42	

6/29/18 Payroll \$114,236.53
7/13/18 Payroll \$102,876.85
7/27/18 Payroll \$111,550.98
US Bank \$36,339.04

Motion to adjourn the meeting was at approximately 5:55pm. Motion made by Commissioner Knoll, seconded by Vice President Arenz. Motion passes.

Cole Higlin
Clerk, Mandan Park District

Jason Arenz
President, Board of Park Commissioner