

Mandan Park District  
Board of Minutes  
October 10, 2012

The Board of Park Commissioners duly met in regular session on Monday, October 8, 2012 at Mandan City Hall. Those present were President Arenz, Vice President Porter, and Commissioners Allan, Knoll, Keller and legal counsel Arlen Ruff.

President Arenz called the meeting to order at approximately 5:30PM, CDT. President Arenz presented the first agenda item, approving the September 10, 2012 minutes. A motion was given by Commissioner Knoll, seconded by Commissioner Porter, to approve the minutes as stated, and the motion carried the approval of the board.

Unfinished Business, Director Higlin presented an update on the proposed fee and or land dedication that was presented to Planning and Zoning on September 24, 2012. The summary of it was to move forward with the 7% land dedication or cash in lieu of market value. In addition it would require developers to come before the Park District, a step before they go to Planning and Zoning. This would allow us to get in the forefront of development of residential development for our green space needs.

New Business #1: Summer Recreation 2012 Annual Report was given by Recreation Manager Dave Frueh. Mr. Frueh presented the board with information comparing the last two years. Numbers are solid with about a 10% growth.

New Business #2: the Raging Rivers Annual Report was given by Reid Katzung. Mr. Katzung presented the board with information comparing the four years of operation. The statics showed that Raging Rivers have had nice growth this year and finished the year in the positive. Mr. Katzung also stated that he hoped to add an attraction next year, for the under 48" tall.

New Business #3: Consider for approval 2013-2016 golf cart bids. Director Higlin reported that the bids were opened last week; his recommendation would be to go with Yamaha Golf. Commissioner Keller made a motion to go with a 3 year lease with an option of a four year lease with Yamaha Golf for an annual lease of \$50,983.74 and a 3yr lease +1 of \$152,951.22. The motion was seconded by Commissioner Allan. A roll call was taken with board members present voting yes, motion passes.

New Business #4: Consider for approval land purchase agreement with Mitzel Builders. Director Higlin presented that that we did not have a purchase agreement for the land last month for the 60 acres. Due to more interest in the land Mitzel Builders will not honor their original hand shake agreement. Lee Mitzel said he would honor our purchase if we agree to increase our price to \$6500.00 an acre. The increase in price only allows us to acquire 46 acres. Director Higlin is waiting on the purchase agreement from Mitzel Builders. Once it is completed he will have Legal counsel Arlen Ruff review for approval. Director Higlin recommended approval for the 46 acres for \$300,000.00, pending legal description. Legal Counsel Arlen Ruff stated that he did review a draft of the purchase agreement and did tweak it and made some minor changes. Commissioner Porter made a motion to purchase the 46 acres from Mitzel Builders for \$300,000.00. Commissioner Keller seconded the motion. A roll call was taken with board members present voting yes, motion passes.

New Business #5: Discussion of PWGC irrigation renovation project. Director Higlin stated that a couple of weeks ago they had a special meeting to discuss the irrigation at PWGC. Director Higlin at that time was instructed to enter into agreement with Irrigation Design Associates to develop some preliminary cost estimates. Golf superintendent Garrett Schultz was present to answer any questions the board may have had. An overview of the funding opportunities, we are looking at \$1,029,000.00 for the high and \$950,000.00 for the low. The consulting fees are 5% of construction cost. Director Higlin's recommendation for funding are, take the proceeds that we have from the golf course as of the end of the year. We are expecting it to be in the \$250,000.00 range as the down payment and finance the \$750,000.00. Director Higlin stated that he has received revenue bond funding the same as we received for Raging Rivers. The debt would come out of operations, right now we are looking at \$84,000.00 a year annual payments. Director Higlin's recommendation would be the 10 year 1.65% interest rate, payments would be \$84,000.00. Also to allocate \$50,000.00 from the capital improvement fund and the \$34,000.00 would be made up from the operations budget from Brad and Garrett. After a lengthy discussion, it was decided that the motion that was necessary was to allow Director Higlin to proceed with the bidding process on the irrigation system for PWGC. The board also told Director Higlin to find out from Dougherty and Company how many days they would lock in the rates for the financing. They would call a special session if necessary. Commissioner Porter made a motion to authorize advertisement for bids for the Prairie West Golf Course irrigation project. The motion was seconded by Commissioner Knoll. A roll call was taken with the board members present voting yes, motion passes.

New Business #6: Discuss partnership opportunities' with Mandan School District on new elementary site. Director Higlin gave an update on what they would like to do in regards of partnering with the new elementary school. Commissioner Keller stated that she thought this was a positive thing to do for the city of Mandan. Director Higlin went on to say that they were looking at what was done at Fort Lincoln elementary school and duplicate it at the new school. Commissioner Porter commented that we have two small parks in that area and he wanted Director Higlin to keep them in mind when planning with the school district.

New Business #7: Staff reports. Director Higlin talked about the Growth Summit on October 24-25, 2012. The time for the summit is at 7:00PM, with the combination of Bismarck and Mandan Park Boards attending. Director Higlin stated that they have invited some of our department managers. A new phone list was pasted out to the board members. The phone numbers will be changing on October 11, 2012. We have switched our phone service over to Midcontinent, for a savings of \$2600.00 to \$2800.00 a year.

Director Higlin, Commissioner Keller and Mike Zerr will be attending the NRPA conference next week. They will be out of the office Monday thru Thursday. Gaye Niemiller informed the board that they are still working with Mahlum Goodhart on the audit. She also commented that it looks like they will be coming to do field work somewhere between October 22nd and November 7<sup>th</sup>. This is not definite yet.

Reid Katzung thanked the board for letting him have the opportunity to attend the conference in Las Vegas. Is transitioning over to frozen water. All Seasons Arena open yesterday. Dave Frueh wanted to mention that online registration is around 70%. On November 10<sup>th</sup> he will be in Dallas TX to bid on National Softball Tournaments. Mike Zerr stated they are still working on the baseball field. The vestibules out at Raging Rivers are coming along nicely. Garrett Schultz stated that they are finishing up on some fall projects. Irrigation will be blown out in about a week and a half. With weather cooperating they will be mulching the greens. Brad Olson stated that they will be closing Mandan Municipal on October 13, 2012.

New Business #8: Commissioner Reports. Commissioner Allan wanted to commend Dave and his staff on what a great year they had. Commissioner Keller seconded the comment.

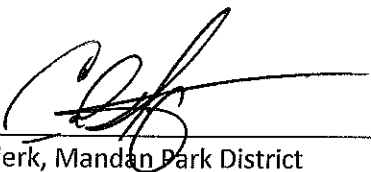
The next agenda item was approval of the monthly bills. Commissioner Knoll made a motion to approve the monthly bills, Commissioner Keller seconded the motion. A roll call vote was given at this time, with all board members present voting yes. The motion carried the approval of the board. They are as follows.

037668	FERGUSON WATERWORDS	\$1,185.27
037669	FUN ON THE RUN AMUSEMENT	\$55.00
037670	FUSION INTEGRATED TECHNOLOGY	\$187.50
037671	GEIGERS SMALL ENGINE	\$13.75
037672	GREAT PLAINS EXAMINER	\$275.00
037673	JOHN FREY	\$19.95
037674	JOHNS UPHOLSTERY	\$57.96
037675	LILLIS ELECTRIC INC	\$461.60
037676	MANDAN PROGRESS ORGANIZATION	\$3,000.00
037677	MANDAN PUBLIC SCHOOLS	\$80.00
037678	MATHISON COMPANY	\$558.37
037679	MIKE ZERR	\$252.00
037680	MISSOURI VALLEY PETROLEUM	\$50.98
037681	MONTANA DAKOTA UTILITIES	\$7,345.67
037682	MTM RECONGNITION CORP	\$1,946.16
037683	NDACO RESOURCES GROUP INC	\$512.00
037684	NDRPA	\$20.00
037685	PEPSI	\$1,622.46
037686	POUR-MOR CONCRETE	\$9,407.00
037687	REID KATZUNG	\$201.95
037688	RON GEFFRE	\$45.00
037689	RONS APPLIANCE AND REPAIR	\$45.00
037690	STARION BOND SERVICES	\$47,534.00
037691	STRATA CORPORATION	\$954.75
037692	T & L TREE MOVING LLC	\$1200.00
037693	TESSMAN SEED COMPANY	\$217.30

037694	UNITED PRINTING	\$825.54
037695	UNIVERSAL ATHLETIC SERVICE	\$450.00
037696	US FOOD SERVICES INC	\$896.14
037697	VANCO SERVICES, LLC	\$22.25
037698	WASTE MANAGEMENT OF ND INC	\$668.10
037699	ABRASIVES INC	\$4,402.59
037700	FLEX ONE	\$75.00
037701	AL FITTERER ARCHITECT	\$1,137.50
037702	ANN KELLER	\$252.00
037703	ARMOR INTERACTIVE	\$35.00
037704	BASIN TELECOMMUNICATIONS I	\$19.95
037705	BISMARCK TRIBUNE	\$339.30
037706	BRAD OLSON	\$7,505.14
037707	CITY OF MANDAN	\$11,127.10
037708	COLE HIGLIN	\$252.00
037709	CRESCENT PRINTING INC	\$221.19
037710	D & E SUPPLY COMPANY	\$287.04
037711	DAKOTA DUSTEX INC	\$17.40
037712	DAKOTA REFRIGERATION	\$278.50
037713	DAKOTA SCREEN ARTS INC	\$273.00
037714	DAVE FRUEH	\$448.00
037715	DIRK PLUMBING & HEATING INC	\$151.50
037716	EXTREME CLEANING	\$900.00
037717	FASTENAL COMPANY	\$275.37
037718	MITZEL BUILDERS	\$10,000.00
037719	PETTY CASH	\$200.00
037720	FLEX ONE	\$348.70
037721	COMPANION LIFE INSURANCE CO	\$99.62
037722	ND PERS	\$37.95
037723	WASHINGTON NATIONAL INS CO	\$14.60
037724	ND STATE TAX COMMISSIONER	\$243.61
037725	ABRASIVES INC	\$2,383.82
037726	BEDFORD TECHNOLOGY	\$5,410.03
037727	BEST WESTERN	\$6,260.76
037728	BISMARCK UMPIRE ASSOCIATON	\$577.55
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037728	BISMARCK UMPIRE ASSOCIATON	\$577.55
037729	DAKOTA COUNTRY GOLF CART	\$556.37
037730	DAKOTA FENCE	\$3,600.00
037731	DELL MARKETING LP	\$238.80
037732	DIRK PLUMBING & HEATING INC	\$114.20

037733	EGGERS ELECTRIC MOTOR CO	\$711.76
037734	GARRETT SCHULTZ	\$160.00
037735	HUB INTERNATIONAL OF ND	\$3,788.00
037736	JEFF DIETZ PAINTING	\$1,356.97
037737	MIDCONTINENT BUSINESS SOLUTIONS	\$524.55
037738	MONTANA DAKOTA UTILITIES	\$1,751.82
037739	MOR-GRAN-SOU	\$2,372.65
037740	NDACO RESOURCES GROUP INC	\$393.25
037441	NORTHWEST SIGNS	\$171.00
037742	PURCHASE POWER	\$170.00
037743	PIZZA RANCH	\$37.00
037744	SANFORD HEALTH	\$116.29
037745	VERIZON WIRELESS	\$543.42
037746	STEVE WISEMAN	\$42.00
037747	LINCOLN MUTUAL LIFE & CASUALTY	\$172.90
037748	ND PERS	\$14,480.32
037749	ND STATE TAX COMMISSIONER	\$243.61
058363	GEFRE, RON B	\$60.38
058364	VOID	\$0.00
	PAYROLL TOTAL FOR 10/12/12	\$49,677.42
	PAYROLL TOTAL FOR 10/26/12	\$48,683.41
	US BANK	\$14,048.72

A motion to adjourn the meeting at approximately 6:40PM CDT was given by Commissioner Allan, seconded by Commissioner Allan. Motion Passed.

  
 Clerk, Mandan Park District

  
 President, board of Park Commissioners